

SARATHI BANKING ACADEMY



State Bank of India

Central Recruitment & Promotion Department

Corporate Centre, Mumbai

Phone: 022-22820427; Email ID – crpd@sbi.co.in

RECRUITMENT OF PROBATIONARY OFFICERS

ADVERTISEMENT NO: CRPD/PO/2023-24/19

ONLINE REGISTRATION OF APPLICATION: FROM 07.09.2023 TO 27.09.2023

Applications are invited from eligible Indian Citizens for appointment as Probationary Officers (POs) in State Bank of India. The selected candidates may be posted anywhere in India.

- Prospective candidates, who aspire to join State Bank of India as a Probationary Officer, can apply after carefully reading the advertisement regarding eligibility criteria, online registration processes, payment of application fee, issuance of call letters, process & pattern of examinations/ interview, etc. and ensure that they fulfil the stipulated criteria and follow the prescribed processes.
- Candidates are required to apply online by using the website <https://bank.sbi/careers/current-openings>. The process of Registration is complete only when fee is deposited with the Bank through Online mode on or before the last date (27.09.2023) for payment of fee.
- Candidates are advised to check Bank's website <https://bank.sbi/careers/current-openings> regularly for details and updates. **No separate intimation will be issued in case of any change/ update. All Changes/ Updates/ Corrigendum will be hosted only on Bank's website <https://bank.sbi/careers/current-openings>**
- The Candidates applying for the post should ensure that they fulfill all eligibility criteria for the post as on date of eligibility. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate will not imply that his/her candidature has been finally accepted for the post. The Bank takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview as well as during the time of joining.
- Eligible candidates are required to register on-line for the recruitment process which will be held in three Phase viz. (i) Phase-I; (ii) Phase-II; and (iii) Phase-III. Candidates who are shortlisted after Phase-I will have to appear for Phase-II. Candidates who are shortlisted after the Phase-II will be subsequently called for Phase-III.
- The OBC candidates coming in "Creamy Layer" are not entitled to OBC reservation. They should indicate their category as "General".
- The OBC candidate claiming reservation under "OBC category" must produce OBC (Non-Creamy Layer) certificate based on the income for the Financial Year (FY)2022-23, 2021-22 and 2020-21 and issued on / after April 01, 2023 (after the completion of FY 2022-23). **The candidate should be in possession of requisite OBC certificate in the prescribed format in support of his/ her claim for availing reservation on / or before the date of Interview.** No request for extension of time for production of 'OBC Certificate' beyond the said date shall be entertained and if a candidate fails to produce the 'OBC Certificate' in prescribed format on the date of document verification at the time of interview, he/ she will not be considered for appointment in the Bank for the post of Probationary Officer.
- Benefit of reservation under EWS category can be availed upon production of an "Income & Asset Certificate" issued by a Competent Authority in the format prescribed by Government of India for the Financial Year 2022-23 and valid for the Year 2023-24, based on gross annual income as per DoPT guidelines.** The candidate should be in possession of requisite Income and assets certificate in the prescribed format in support of his/ her claim for availing reservation on the date of document verification at the time of interview. If a candidate fails to produce the 'Income & Asset Certificate' in the prescribed format on the date of document verification at the time of interview, he/ she will not be considered for appointment in the Bank for the post of Probationary Officer.
- Caste certificate issued by Competent Authority on the format prescribed by the Government of India will have to be submitted by the SC/ ST candidates, during document verification, if called for interview.
- A person who wants to avail benefit of reservation under section 34 of "The Right of Persons with Disabilities Act 2016" **Persons with Benchmark Disability (PwBD)** will have to submit a latest disability certificate issued by a Competent Authority as per Government of India guidelines. Such certificate will be subject to verification/ re-verification as may be decided by the competent authority. The certificate should be dated **on or before last date of registration of application.**
- CIBIL:** Candidates who have defaulted in repayment under any lending arrangement with Banks or NBFCs including credit card dues and have not regularized / repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment, but whose CIBIL status has not been updated till then, shall, on or before the date of joining, have to either get the CIBIL status updated or produce the NOCs from lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the CIBIL, failing which the letter of offer shall be withdrawn / cancelled. Thus, the candidates with record of default in repayment of loans/ credit card dues and/ or against whose name adverse report of CIBIL or other external agencies are available are not eligible for appointment.
- Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude is not eligible to apply for the post.
- If the category indicated by the candidate in the application form but subsequently writes to change the category to reserved one, such request shall not be entertained by the Bank. Further, once a candidate has chosen a reserved category, no request shall be entertained for change to unreserved or other reserved category. Further, no candidate belonging to any sub-category of Person with Benchmark Disabilities (PwBD) shall be allowed to change the sub-category of disability.
- The candidates will not be allowed to withdraw their applications after submission of the same.

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The tentative schedule of events is as follows:

Activity	Tentative Dates
On-line registration including Editing/ Modification of Application by candidates	07.09.2023 to 27.09.2023
Payment of Application Fee	07.09.2023 to 27.09.2023
Download of Preliminary Examination Call Letters	2 nd Week of October 2023 onwards
Phase-I: Online Preliminary Examination	November 2023
Declaration of Result of Preliminary Examination	November / December 2023
Download of Main Examination Call letter	November / December 2023
Phase-II: Online Main Examination	December 2023/ January 2024
Declaration of Result of Main Examination	December 2023 / January 2024
Download of Phase-III Call Letter	January / February 2024
Phase-III: Psychometric Test	January / February 2024
Interview & Group Exercises	January / February 2024
Declaration of Final Result	February / March 2024
Pre-Examination Training for SC/ ST/ OBC/Religious Minority Community candidates	
Download of call letters for Pre-Examination Training	1 st week of October 2023 onwards
Conduct of Pre- Examination Training	2 nd week of October 2023 onwards
Candidates are advised to regularly visit Bank's website https://bank.sbi/careers/current-openings for details and updates.	

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VACANCIES:

Category	SC	ST	OBC*	EWS [^]	GEN	Total	VI [#]	HI [#]	LD [#]	d & e [#] @
Current Vacancy	300	150	540	200	810	2000	20	20	20	20
Backlog Vacancy	--	--	--	--	--	--	--	16	--	16
Total Vacancy	300	150	540	200	810	2000	20	36	20	36

Abbreviations: SC- Scheduled Castes, ST- Scheduled Tribes, OBC- Other Backward Classes, EWS- Economically Weaker Section, GEN- General Category, PwBD-Person with Benchmark Disability, VI- Visually Impaired, HI- Hearing Impaired, LD- Locomotor Disability.

1. ELIGIBILITY CRITERIA:

(A) Essential Academic Qualifications (as on 31.12.2023):

Graduation in any discipline from a recognized University or any equivalent qualification recognized as such by the Central Government. Those who are in the Final Year/ Semester of their Graduation may also apply provisionally subject to the condition that, if called for interview, they will have to produce proof of having passed the graduation examination on or before 31.12.2023. Candidates having Integrated Dual Degree (IDD) certificate should ensure that the date of passing the IDD is on or before 31.12.2023. Candidates possessing qualifications such as Medical, Engineering, Chartered Accountant, Cost Accountant etc. would also be eligible.

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(B) Age Limit: (As on 01.04.2023):

Not below 21 years and not above 30 years as on 01.04.2023 i.e. candidates must have been born not later than 01.04.2002 and not earlier than 02.04.1993 (both days inclusive). Relaxation in Upper age limit shall be as below:

Sr.	Category	Age relaxation
1.	Scheduled Castes/ Scheduled Tribes	5 Years
2.	Other Backward Classes (Non-Creamy Layer)	3 Years
3.	Persons with Benchmark Disabilities (PwBD)	- PwBD (SC/ ST)
		- PwBD (OBC)
		- PwBD (Gen/ EWS)
4.	Ex Servicemen, Commissioned officers including Emergency Commissioned Officers (ECOs)/ Short Service Commissioned Officers (SSCOs) who have rendered 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment.	5 Years

3. CATEGORY:

Instructions for writing Category Name & Code no. while applying online.

PLEASE NOTE THAT CHANGE OF CATEGORY WILL NOT BE PERMITTED AT ANY STAGE AFTER REGISTRATION OF ONLINE APPLICATION.

Candidates belonging to OBC category but coming in the 'CREAMY LAYER' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GEN' or 'GEN (LD)' or 'GEN (VI)' or GEN (HI) or GEN (d&e) (as applicable).

Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Government of India.

Category	Code	Category	Code	Category	Code	Category	Code	Category	Code
SC	01	ST	06	OBC	11	GEN	16	EWS	21
SC (LD)	02	ST (LD)	07	OBC (LD)	12	GEN (LD)	17	EWS (LD)	22
SC (VI)	03	ST (VI)	08	OBC (VI)	13	GEN (VI)	18	EWS (VI)	23
SC (HI)	04	ST (HI)	09	OBC (HI)	14	GEN (HI)	19	EWS (HI)	24
SC (d&e)	05	ST (d&e)	10	OBC (d&e)	15	GEN (d&e)	20	EWS (d&e)	25

4. SELECTION PROCEDURE:

The selection for Probationary Officers will be done through a three-Phase process:

Phase-I: Preliminary Examination:

Preliminary Examination consisting of Objective Test for 100 marks will be conducted online. The test will have of 3 Sections (with separate timings for each section) as follows:

SL.	Name of test	No. of Questions	Marks	Duration
1.	English Language	30	Total Maximum Marks 100	20 minutes
2.	Quantitative Aptitude	35		20 minutes
3.	Reasoning Ability	35		20 minutes
	Total	100		1 hour

8. APPLICATION FEE AND INTIMATION CHARGE (Non-Refundable):

Application Fee will be ₹750/- for General/ EWS/ OBC candidates and 'Nil' for SC/ ST/ PwBD candidates. Application Fee once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

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Selection criteria for Main Examination: Category wise merit list will be drawn on the basis of the aggregate marks scored in the Preliminary Examination. There will be no sectional cut-off. Candidates numbering 10 times (approx.) the numbers of vacancies in each category will be short listed for Main Examination from the top of above merit list.

Phase-II: Main Examination:

Main Examination will be conducted online and will consist of Objective Tests for 200 marks and Descriptive Test for 50 marks. The Descriptive Test will be administered immediately after conclusion of the Objective Test and candidates will have to type their Descriptive Test answers on the computer.

(i) Objective Test: The duration of objective test is 3 hours, and it consists of 4 Sections of total 200 marks. There will be separate timing for every section.

Test	Name of the test	No. of Qs.	Max. Marks	Duration
I	Reasoning & Computer Aptitude	40	50	50 minutes
II	Data Analysis & Interpretation	30	50	45 minutes
III	General/ Economy/ Banking Awareness	50	60	45 minutes
IV	English Language	35	40	40 minutes
	Total	155	200	3 hours

(ii) Descriptive Paper

English Language (Letter Writing & Essay)	2	50	30 minutes
Grand Total		250	

Penalty for Wrong Answers (Applicable to both - Preliminary & Main Examination):

There will be penalty for wrong answers marked in Objective Tests. For each question for which a wrong answer has been given by the candidate, 1/4th of marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. if no answer is marked by candidate, there will be no penalty for that question.

Sectional Marks will not be maintained for both Preliminary & Main Examinations.

Selection criteria for Phase-III: Category wise merit list will be drawn on the basis of the aggregate marks scored in Phase-II (Main Exam). There will be no sectional cut-off. Candidates numbering up to 3 times (approx.) of the category wise vacancies will be shortlisted for Phase-III from the top of the category wise merit list subject to a candidate scoring the minimum aggregate qualifying score, as decided by the Bank.

Phase-III Comprise of (i) Psychometric Test (ii) GROUP EXERCISE & (iii) INTERVIEW

Psychometric Test:

The Bank will conduct Psychometric test for personality profiling, of those candidates who will be shortlisted for Phase-III. Finding of the test may be placed before the Interview panel for having a thorough perspective on the candidates.

TEST STRUCTURE	GROUP EXERCISE	INTERVIEW	TOTAL
Maximum Marks	20	30	50

The minimum qualifying marks will be as decided by the Bank.

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Candidates qualifying for Phase-III under 'OBC' category would be required to submit OBC certificate containing the 'Non-Creamy layer' clause. Candidates who have registered themselves as OBC but do not submit OBC 'Non-Creamy layer' certificate and request for interview under General category will not be entertained.

Candidates qualifying for Phase-III under EWS category would be required to submit EWS certificate issued based on gross annual income for the financial year 2022-23 as per DoPT guidelines. Candidates who have registered themselves as EWS but do not submit EWS certificate issued based on gross annual income for the financial year 2022-23 as per DoPT guidelines and request for interview under General category will not be entertained.

Final Selection

The candidates will have to qualify both in Phase-II and Phase-III separately. The marks obtained in Main Examination (Phase-II), both in the Objective Test and the Descriptive Test, will be added to the marks obtained in Phase-III for preparing the final merit list. The marks obtained in the Preliminary Examination (Phase-I) will not be added for preparing the final merit list for selection.

The marks obtained by the candidates in Phase-II (Main Examination both Objective & Descriptive Tests) and Phase-III (Group Exercise & Interview) will be normalised to 100 marks as detailed below.

Test	Main Exam	Group Exercise & Interview	Total
Maximum Marks	250	50	300
Normalized Marks	75	25	100

The final merit list is arrived at after aggregating (out of 100) converted marks of Phase-II and Phase-III. Selection will be made from the top merit ranked candidates in each category. Activate Windows

10. NUMBER OF CHANCES:

Category	Max. Permissible Number of Chances
General / EWS	4
General (PwBD) / EWS (PwBD)	7
OBC	7
OBC (PwBD)	7
SC/ SC (PwBD)/ ST/ ST (PwBD)	No Restriction

Candidates who have already appeared for the maximum number of permissible chances are not eligible to apply. The number of chances will be counted from the examination held on 18.04.2010. Appearing in Preliminary Examination will not be counted as a chance. Appearing in Main Examination will be counted as a chance. In the years in which only one written examination has been held (i.e. no Preliminary Examination has been held), appearing in this examination will be counted as a chance.

11. HOW TO APPLY:

Candidates can apply **online only** from **07.09.2023 to 27.09.2023**. No other mode of application will be accepted.

Pre-requisites for Applying Online: Candidates should have valid email ID and mobile no. which should be kept active till the declaration of results. It will be essentially required for receiving any communication/ call letters/ advices from the bank by email/ SMS.

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GUIDELINES FOR FILLING ONLINE APPLICATION:

Candidates will be required to register themselves online through Bank's 'Career' website <https://bank.sbi/careers/current-openings>. After registration candidates are required to pay the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

Helpdesk: In case of any problem in filling up the form, payment of fee/ intimation charges or receipt of Admission/ call letter, queries may be made at telephone no. 022-22820427 (between 11:00 AM to 06:00 PM on working days) or lodge their query on <http://cgrs.ibps.in>. Candidates should mention 'RECRUITMENT OF PROBATIONARY OFFICERS IN STATE BANK OF INDIA - 2023' in the subject of the email.

a. REGISTRATION & PAYMENT OF FEES [Online Mode Only]:

- i. First scan the photograph, signature, left-hand thumb impression and hand-written declaration as detailed under the guidelines given in Annexure-II.
- ii. The text for the hand-written declaration is as follows:
"I _____(Name of the candidate), _____(Date of Birth) hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left-hand thumb impression is of mine".
- iii. **Left-Hand Thumb Impression:** If a candidate is not having left-hand thumb impression, he/ she may use his/ her right-hand thumb impression.
- iv. Visit Bank's website <https://bank.sbi/careers/current-openings> and open the Online Application Form, available under 'Current Openings'.
- v. Fill the application carefully. Once the application is filled completely, candidates should submit their data. In case a candidate is unable to fill the data in one go, he/ she can save the entered data. On saving complete/ partially complete application, a provisional registration number and password is generated by the system and displayed on the screen which should be carefully noted. Candidates can reopen and edit their saved application form (if required) by using their registration number and password. Once the application is filled completely, candidates should carefully check the form before final submission. No change/ edit will be allowed thereafter. The registration at this stage is provisional.
- vi. After rechecking and ensuring correctness of the particulars in the application form, candidate should pay fees through the payment gateway integrated with the application, by following the instructions available on the screen.
- vii. The payment can be made by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- viii. On successful completion of the transaction, e-receipt and application form will be generated, which may be printed for record.
- ix. If the online transaction is not successfully completed, please register again and make payment online.
- x. There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.
- xi. **Please do not send the printout of application form to the Bank.**

b. GUIDELINES FOR SCANNING THE PHOTOGRAPH, SIGNATURE, LEFT-HAND THUMB IMPRESSION AND HAND-WRITTEN DECLARATION

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph, signature, left-hand thumb impression and hand-written declaration as per the specifications given in Annexure-II. Online application will not be registered unless candidates upload photo, signature, left-hand thumb impression and hand-written declaration as specified.

Note: i. In case, the face in the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the applicant's candidature may be rejected.

- ii. In case the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the candidate may edit his/ her application and re-upload his/ her photograph, signature, left-hand thumb impression & hand-written declaration, prior to submitting the form.